

## \*\*COMPLETE THIS FORM TO INITIATE SUPPLIER SCOUTING\*\*

### MEPNN Supplier Scouting Opportunity Synopsis

\*The submitting entity agrees to notify NIST MEP of the status of actions taken as a result of this scouting instance within 30 days after receiving a results report. For instances where the submitting entity is an MEP Center submitting on behalf of a client, the MEP Center agrees to notify NIST MEP on behalf of their client. For instances where the submission is direct from federal/state agencies or is a private company, the submitting federal/state agency or private company entity agrees to notify NIST MEP. Notification should be via email to [scouting@nist.gov](mailto:scouting@nist.gov), indicating the following:

- Contact with matches identified in report complete and supply contract awarded, process complete
- Contact with matches identified in report complete and no supply contract awarded, process complete
- Contact with matches identified in report complete and supply negotiations underway, process in progress
- Contact with matches identified in report underway; supply negotiations not yet begun; process in progress
- Contact with matches identified in report not yet begun, process in progress
- Contact with matches identified in report will not occur within the next 6-months, process complete

Private Label Cookie & Oatmeal Manufacturer  
 Item to be Scouted

\_\_\_\_\_ days  
**Opportunities will be posted for 30 days unless specified**

Please describe the item application/ the end use of item.\* Provide the item number if applicable: (N95 Mask vs Protective Mask).

Individual packaged, private label cookies and oatmeal for a company producing meal kits containing a "low residue" day's meal for patients preparing for colonoscopy procedures. Meal kits contain 3 meals, 3 snacks, flavored drink mixes, and 3 laxatives.

Supplier Scouting Number (NIST MEP use)

311999; 311422; 311230; 311821

Scouting customer/product NAICS Code, if known

<b>TECHNICAL INFORMATION:</b>	<b>1. Supplier Information</b>	<b>a. Type of supplier being sought*</b>		
		<input type="checkbox"/> Manufacturer	<input checked="" type="checkbox"/> Contract Manufacturer	
		<input type="checkbox"/> Other _____	<input type="checkbox"/> Distributor	
		<b>b. Reason for scouting submission*</b>		
	<input type="checkbox"/> 2 <sup>nd</sup> Supplier	<input type="checkbox"/> Price	<input type="checkbox"/> Re-shore	<input type="checkbox"/> Past supplier no longer available
	<input type="checkbox"/> New Product Startup	<input checked="" type="checkbox"/> Other <u>The buyer's previous manufacturer outgrew them and can no longer produce smaller quantities.</u>		
	<b>2. Summary of Technical Specifications and Performance</b>	<b>a. Describe the manufacturing processes (elaborate to provide as much detail as possible).*</b>		
		Buyer has developed recipes for their cookies - 2 SKUs - shortbread and chocolate chip. They would prefer to continue using their developed recipe but our open to other opportunities.		
<b>b. Provide dimensions / size / tolerances / performance specifications for the item.*</b>				
Individual packaged cookie and individual package cup (or pouch) of oatmeal.				
<b>c. List required materials needed to make the product, including materials of product components.*</b>				

		Food and baking basics such as flour, oats, and chocolate. Individual packaging is a necessity, but buyer is open to discussing suppliers packaging materials.
■	2. Summary of Technical Specifications and Performance Requirements cont:	d. Are there applicable certification requirements?* <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain
		e. Are there applicable regulations?* <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain
		f. Are there any other standards, requirements, etc.?* <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain
		g. Additional Comments: Is there other information that would impact the item's performance or usefulness? Please explain.
BUSINESS INFORMATION:	3. Volume and Pricing	3a. Estimated potential business volume (i.e., # Units Per Day, Month, Year) *: 10,000 of each item /year currently. Company is rapidly growing and planning on greater order volumes in the near future.
		b. Estimated target price / unit cost information (flexible and negotiable <u>not</u> accepted) *: \$1 per item. Knowing this will be dependent on film and private label packaging.
	4. Delivery Requirements:	a. When is it needed by? (Immediate, 30 Days, 6 months, etc.)* Final products needed within 6 months. (June 2022)
		b. Describe packaging requirements (i.e., individually/group packaging)* Individual Packaging
		c. Where will this item be shipped? * Edmond, OK
5. Ad dit	5. Is there other information you would like to include?	

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Photos or diagrams of the item (helpful but not required).

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